



PHOTOGRAPHY POLICY

REVIEWED JANUARY 2021

INTRODUCTION

Tek has a strong commitment to the safety of children and adults at risk who take part in kickboxing. Taking pictures and videos are an important part of sporting life as an aid to coaching, for keeping a record and promoting our sport. We are committed to doing our best to ensure that any imagery used within taekwondo promotes our sport in the best light.

It is not our intention to prevent parents from taking pictures of their children but rather to ensure photographic practices are carefully monitored to allow us to act in cases where inappropriate imagery is circulated and to deter anyone with undesirable intentions and is in line with our Child Protection and Adults at risk policies.

The safety of the child/adult at risk is paramount, and in this we need to create safe secure environments in which our players can train, compete and socialise.

Although rare, there are risks of abuse arising from the misuse of imagery. These risks include:

- The use, adaptation, or copying of images for child abuse, either on the Internet or in print.
- The identification of a child when an image is accompanied by significant personal information, which can lead to the child being 'groomed'.
- The identification and location of children from images where there are safeguarding concerns. For example, when a child:
 - has been removed from their family for their own safety.
 - has restrictions on their contact with one parent following a parental separation.
 - is a witness in criminal proceedings

We want our young people to be safe, so Tek Schools must comply with the following guidelines:

- No photograph, video clip or other image of a young person involved in any aspect of kickboxing should be published whether in print or electronically (e.g. on a website) without written, informed consent from the young person concerned and their parent or guardian.
- No personal information, other than their name and school, should accompany published images. (Particular provisions apply in connection to photography at public events such as competitions and displays below.)
- While some editing of images is acceptable, images taken of young people involved in kickboxing should not be modified, merged or manipulated in a way which might cause embarrassment or distress to the subject or cause the final image to be inappropriate
- Care must be taken to ensure that images of children who are under a court order are not recorded or published without permission.
- Simultaneous, live streaming of images onto a website should be approached with caution and prior guidance should be sought from Tek. Tek recommends pre-recording

and, where appropriate, editing material to remove any inappropriate images before it is published.

When determining whether it is appropriate to publish a photograph on a website or another form of media, consideration should be given to both the potential for inappropriate use of an image and the possibility that an individual could make contact with a child by using any personal and school details placed on line.

The following steps can be taken to reduce the risk from the publication of imagery:

- Do not use any personal details if it is possible from the image to ascertain a specific location, or there are any details on your site about the training venue;
- If it is not possible to ascertain any training or competitive location, consider using a first name only next to an image;
- The dress of a child should be considered when using the photo
- Do not use images that can appear staged and potentially provocative;
- Always use a parental consent form to request the use of a child's image for publication. The parent should be encouraged to discuss the matter with their child before signing a consent form.

Tek should be informed of any inappropriate use of imagery on Tek websites or any other form of media, which is not in keeping with this guidance. Anyone discovering a child's image that appears to be being used illegally online should report the matter to *Child Exploitation and Online Protection Centre (UK) (CEOP)*, who provide a single point of contact for reporting abuse of children online.

